

**Park United Methodist Church**  
***Church Council Minutes***  
**October 19, 2017**

**Members Present:** Twila Ehrich-Belton, Sandy Beyer, Carol Tower, Roxi Grimsley, Bob Weston, Tom Yeager, Jamie Lee, Kathi Hefti, Scott Gutierrez, Jon Weston, Pastor Justin Halbersma

**Members Absent:** Kerry Beebe, Brock Reynolds, and Joseph Sparks

**Guests:** n/a

**Agenda:** Stood as presented.

**Meeting to Order:** 6:30 p.m. Twila called the Council to order. Pastor began the meeting with prayer.

**Personal Celebrations and Prayers** – Each person shared a personal celebration.

**New Light Property Rent Proceeds** – A discussion was held regarding where the rent income is being held. Jon explained that from the rental income \$500 is paid monthly to repay the Tom Chesley Memorial Fund, noting it will take several years to completely repay this debt. The balance of the rental income is then deposited into the general fund. The expenses for the New Light property are also in the general fund.

Carol shared that at a previous Council meeting she thought there was a consensus that a portion of rent income should be set aside for maintenance on the New Light property. Several other Council agreed this was what they remembered as well.

Tom expressed his concerns about the rental income being in the general fund, noting we may become dependent upon the funds, as well as we are not setting aside any funds for property repair and/or related expenses at the New Light property.

A motion was made by Tom, seconded by Bob that beginning in January 2018, the net rental income from the New Light property will be a separate line item in the budget. There will also be a financial review at 12/31/16 to determine if the funds can be repaid. Motion carried.

**Capital Campaign** – The topic was tabled to the November meeting.

**Insurance Renewal/Trustees Update** – Bob shared that our insurance company did a site visit earlier this year. As a result of that visit, we were given a list of items that need to be addressed. Bob reviewed the list in detail.

One of the items listed was implementing a “safe harbor” or “safe sanctuary” policy. Justin provided an explanation what this policy entails. He also offered to contact an individual to get some possible language to use in creating this policy for PUMC.

A key checkout was another item listed that needs to be addressed. It was suggested we hire a locksmith to rekey all the doors, but there are other issues that arise (other than just the cost) if we bring in a locksmith. Scott suggested we change the building’s security code, inform those individuals that have keys of the change, as well as asking the congregation to let Cassie know if they have a key.

The expenses related to comply with the list, which has a 12/2/17 deadline, were discussed at length.

Jamie Lee left the meeting during the previous discussion.

Kathi brought up the issue of the hallways becoming very narrow due to the numerous items the Montessori School has placed there, as this may be considered a fire hazard. Bob shared that we have an annual fire inspection and this topic has never been brought forth.

It was noted that Roger Reynolds set up a fund for maintenance issues that may arise at the New Light property. There is currently less than \$300 remaining in the account. A motion was made by Twila seconded by Roxi, to transfer the funds to the line item budget that is being created for the New Light rental income. Motion carried.

Bob noted that items previously kept in a rented storage unit have been moved to the garage at Park. There are several items that may be sold very soon, but there are many more items that need to “find new homes.” Bob suggested we inform the congregation about these items to see if there are any interested buyers. Kathi will contact UMW regarding including a “garage sale” in conjunction with the annual Fall Bazaar.

**Signage** – Justin was looking for the quotes that the Hospitality Committee gathered for new signing during the HCI process.

**DS Meeting** – The meeting is set for Saturday, October 21, at 2:00 p.m. It is estimated to last about 90 minutes. Justin provided information on the format of the meeting; noting that during the meeting stories of celebration will be shared as well as congregational concerns. The group will also work through the Missional Alignment Plan. A few Council members will be out of town and unable to participate.

**Meet and Greets with Josh** – Scott reviewed the times that have already been established for these gatherings. He asked that if you are a confirmed meeting host, please get your address and

other pertinent information to him as soon as possible. Twila will create a “question” list on Slack for Council members to review and make additions.

**“Who Moved My Pulpit” Discussion** – The Council held a discussion of Chapter 11 of the book and how it relates to Park.

Justin closed the meeting with prayer.

Respectfully submitted, Carol Tower, Recording Secretary.